

Approved Minutes
HIGHER EDUCATION INFORMATION TECHNOLOGY COMMITTEE
Sub Committee of the Idaho Council For Technology in Learning
September 26, 2000

Members

Bow, Randy (not present)
Brady, Christine
Burton, DeVere (not present)
Green, Cliff
Hammon, Darrel
Johnson, Gens
Joslin, Ann

Lay, Terry
Lyons, Tom
O'Neill, Dave
Szofran, Nancy
Wilde, Glenn

Guests

Farnsworth, Bill
Flowers, Kay

Fox, Liza
Little, Mark
Merritt, Sherawn
Richardson, Senator Melvin
Shinn, Jeff
Westcott, Mark

Meeting began 10:04 AM. Introductions followed. Minutes were reviewed, corrections as follows: there is no "d" at the end of Hammon and page four in the paragraph "The cost of the ICTL would be a combination of ten \$500 to \$2000 scholarships per year."

Motion #1: A motion was made by Dave O'Neill to accept minutes, to include changes as written, seconded by Darrel Hammon. Vote was taken and passed unanimously.

RFP (Request for Proposal) for Distance Learning - Cliff Green provided background of the current RFP. The Division of Purchasing has decided not to renew the contract for distance learning equipment in November 2000. Standards for equipment in Idaho need to be designed. A new Request for Proposal (RFP) needs to be developed.

Mark Westcott spoke about distance learning standards. Video conferencing and web-based systems were discussed. Mark Little gave a brief overview of RFP process, such as: a select body needs to review performance of past contracts, the RFP needs to be open ended to allow for new equipment, document created for bid (4-6 weeks), evaluation committee get together to review bids (2-4 weeks), letters of intent sent to vendors (5 working days for protests), and contract issuance. This would be a statewide (any state agency) contract with education clauses included.

A research group will review types of standards each application needs, prepare and present a document of recommendations to the HEITC. Mark Westcott will appoint a technical assessment team. This team will present recommendations to the ICTL committee. The team may include: K12, technology people, distance learning network people, and ITRMC representatives, and Mark Little.

Inventory ITRMC - Bill Farnsworth: Asset Summary Inventory has been requested. Handouts of different spread sheets containing data gathering (such as: inventory of hardware and software) was discussed in length. The inventory data collection will include all agencies of Idaho. To simplify the data collection process, inventory information will be generalized and not detailed. E-mail will be sent to HEITC when the web based system has been completed. URLs of services offered from each agency will also be available on this web site.

Geographic Information System (GIS) Inside Idaho (ITRMC): Lisa Fox described GIS as having five components: hardware, software, methods, data, and the people. She gave background and history of

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GIS coordination. It is a comprehensive infrastructure for the state of Idaho to support economic development in the state. It is also a broader look for economic development and not just IT issues.

The current contract in November changes to legislation designating a leading agency to GIS. A draft of a Memorandum of Understanding (MOU) for sharing data and establishment of a coordinated statewide GIS clearinghouse was handed out and reviewed. ITRMC is looking to HEITC to recommend some members to serve on a task force who will begin to discuss how to establish a coordinated statewide clearinghouse. Members that were suggested were: Carol Silvers, Darrel Hammon, LiLI, Extension Services, Kay Flowers, Gens Johnson, and Paul McCawley.

Digital Millennium Copyright Act - Kay Flowers discussed copyright laws. She explained the background of copyright laws and where they are presently. Kay also gave examples of copyright problems, such as out of print materials and copyright fees. There are guidelines for copyright in every area, for example on-line items and display rights. Her topics included Fair Use in the Digital Millennium, Maintenance of the Public Domain, Library Preservation Update, Online Service Provider Limitation on Liability, distance learning, technological protection measures and cease and desist letters to mention a few. A person making a link to a publicly available web site is not held liable at this point.

Digital Millennium Copyright Act was passed in 1999, prohibits the circumvention of technological protection measures. There is also prohibition for removal or alteration of copyright management information. Libraries and Library Associations are very involved in education about copyright laws.

Idaho Technology Showcase - Glenn Wilde - December 12, 13, 2000. Higher Education's presentation will be the 12th at 10:30 with 2 sessions, keynote speaker at lunch 12:30, will be held all day: 1. Access, 2. Economics, and 3. E-Government.

There will be three presenters, 20 minutes per presentation, then following open discussions with questions and answers. Floor space is needed for demonstrations; Nancy will follow up with Nancy Echols on floor space, free tickets and bag inserts. When speakers have been confirmed, Glenn will let notify HEITC.

There will be a conference call last Wednesday on October 25th, 1 P.M. mountain time.

Next HEITC meeting will be December 13th 9-4, Board Room.

Data Collection, Nancy Szofran - A handout was distributed and discussed on the impact of close to \$7 million dollars the board has put into incentive grants since 1997. Over \$5 million dollars has been distributed to four institutions, Lewis/Clark State College, Idaho State University, Boise State University, and University of Idaho.

Two agenda items, Mission and Vision and Intellectual Property Rights need to have all members present for information. Send e-mail to members requesting Campus policy for Intellectual Property Rights. The planning of the K20 strategic plan was briefly discussed.

Due to lack of quorum the meeting adjourned. 3:50.